



Co-operating to Disarm

TERMS OF REFERENCE FOR CONDUCTING AN EVALUATION ON THE PROGRESS OF ELECTRONIC RECORDKEEPING AND ARMS MARKING IN ALL RECSA MEMBER STATES

Summary

RECSA seeks to engage a certified consultant to undertake an evaluation on the progress of electronic recordkeeping and arms marking in all RECSA member states, and undertake a physical research study in six (6) countries, namely: Uganda, Tanzania, CAR, Ethiopia, Rwanda and Kenya

Background

The illicit possession, use, transfer and trafficking of small arms, light weapons and ammunition poses a significant threat to peace, stability, natural resources and economic development in Eastern Africa, the Great Lakes and the Horn of Africa.

One of the major impediments to controlling the illicit proliferation of small arms and light weapons (SALW) is the difficulty in tracing their origin and movement within and across states. Developing effective mechanisms for marking and tracing these weapons can assist in curbing their proliferation by identifying sources, trade patterns and points where weapons have been diverted from legal sources to illicit markets.

Within the international frameworks and the Nairobi Protocol and also taking member states requirements into consideration, RECSA established the Guidelines for marking of Small Arms and Light Weapons(SALW). RECSA has sourced appropriate arms marking equipment given our Member States infrastructural challenges. These marking machines have been provided to all RECSA member states as well as initial training on how to use them.

To support tracing and recordkeeping, RECSA has also developed a record keeping software (RECSA Small Arms Tracing Software-RSTS) and deployed it to its member states.

Purpose and Objective

The overall purpose of this assessment is to evaluate the status of RECSA Member States capacity on accountability and traceability of weapons by evaluating the status of marking, recordkeeping of arms as well as the use of the RSTS software. The outcome of the study will benefit the African

Union initiative of silencing the guns by 2030 by improving the capacity of member States to trace and combat the illicit trafficking of small arms and light weapons.

The specific Terms of Reference (ToRs)

1. The current number and state of marking machines and accessories (functional and non-functional) in each RECSA member state;
2. The current number of deployments and state of RSTS and accessories (functional and non-functional) in each RECSA member state;
3. The percentage of firearms (in law enforcement agencies, civilian and other actors) marked;
4. The percentage of firearms (in law enforcement agencies, civilian and other actors) entered into:
 - a. RSTS recordkeeping software;
 - b. Other recordkeeping software
5. Any requirement (with specifics) for assistance in provision of new or additional:
 - a. Marking Machines and Accessories
 - b. RSTS software and accessories
6. Any requirement (with specifics) for assistance in repair or upgrade of:
 - a. Marking Machines and Accessories
 - b. RSTS software and accessories
7. The impact that the use of Arms Marking Machines and RSTS has had
8. The number of people trained (currently and in the past) and involved in Arms Marking and Record-keeping
9. Any preferences (and reasons) in the use of Marking Machines and Record keeping software provided by any other organisation/person other than RECSA.
10. The firearms marking methodology in use (currently and in the past)
11. Any other matters relevant to the research objectives.

Specific Tasks

The assessment shall feature semi-structured interviews and questionnaires for law enforcement agencies and other actors in the respective counties who are directly involved in the marking and record keeping of firearms. This will include the following tasks:

- Develop and submit an inception report
- Liaise with appointed RECSA staff and develop questionnaires for use in the selected countries
- Develop and submit a work schedule for review and approval
- Travel to the selected countries, meet with relevant officials and collect data related to the research
- Conduct analysis on data collected in selected countries
- Analyse collected data, draft a report and submit it to RECSA for review and comments
- Be a facilitator at a workshop and present the report, incorporate comments from the participants and their adoption
- Submit the final report to RECSA
- Any other research aspect related thereto.

Requirements and Qualifications of the consultant

The consultant shall be sourced in line with RECSA procurement procedures for hiring of individual consultants. The Consultant for the assignment will be selected based on the following considerations:

1. Higher university degree in social sciences, peace and security studies, management, project management, or statistics;
2. Experience in conducting similar research in the RECSA region involving security agencies
3. Background in the Small Arms and Light Weapons or related field
4. Fluency in English and working knowledge of other languages spoken in the RECSA region is an asset;

Deliverables/Output

1. Develop Questionnaires
2. A desk analysis report describing the current situation with regards to the location, number and working status of RECSA arms marking machines and RSTS installations.
3. A Field assessment report identifying the location, number and working status of RECSA firearms marking machines and RSTS installations.
4. A final report incorporating the desk report, Field Assessment Report, comments from law enforcement agencies and other actors involved in marking and recordkeeping of firearms

including specific recommendations addressing ease of use, efficiency and effectiveness of RECSA arms marking machines and RSTS.

5. Develop a PowerPoint presentation summarizing the report
6. Facilitate a validation workshop and submit the final report

Remuneration for the Assignment:

RECSA will meet the cost of air tickets for the consultant for the five countries where he/she shall lead the data collection exercise, a predetermined DSA shall also be provided while in these countries for a predetermined period of time. The consultant shall also be compensated for his/her professional services for an agreed amount.

Time Frame:

The assignment is to be undertaken and finalized within a period of six months beginning September, 2022 to February, 2023. A validation workshop will then take place within April and May 2023.

Mode of Application:

Candidates interested in the role should send their detailed CVs to the **Director of Administration and Finance** through email on: **procurement@recsasec.org** and cc: **zakula@recsasec.org** on or before 19th August 2022. Only shortlisted candidates will be contacted.